

**CITY OF PALMETTO
EMPLOYEE RECOGNITION COMMITTEE
April 9, 2015 - 9:30 a.m.**

Committee Members Present:

Lisa Byers, Chair
Matt Bloome
Duane Kauffman
Jen Silverio
Karen Simpson

Staff Present:

Amber Foley, Assistant City Clerk

Chair Byers called the meeting to order at 9:35 a.m.

1. AGENDA APPROVAL

Motion: Mr. Bloome moved, Mrs. Simpson seconded, and the motion carried 5-0 to approve the April 9, 2015 Employee Recognition Committee agenda.

Ms. Foley was asked to put the date of hire and the employees position/title within the City on the nominations prior to the agenda being distributed.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

Motion: Mrs. Simpson moved, Mrs. Silverio seconded, and the motion carried 5-0 to approve the January 15, 2015 Minutes.

4. REVIEW OF SECOND QUARTER EMPLOYEE NOMINATION FORMS

The Committee reviewed and discussed the sixteen nominations that were submitted for the second quarter. After discussion of all nominations, the Committee reviewed and explained their top three choices.

Chair Byers recessed the meeting at 10:10 a.m. to get further documentation regarding the nomination for Officer Micah Mathews.

Chair Byers reconvened the meeting at 10:13 a.m. and provided each Committee member with a letter of recognition provided to her for placement in Officer Mathews file regarding the heroic event for which he was nominated for.

Motion: Chair Byers moved, Mrs. Simpson seconded, and the motion carried 5-0 to elect Officer Micah Mathews as employee of the second quarter.

It was asked if the top three nominees that were chose by the Committee could be told they were the top three and to attend the Commission meeting for recognition and the announcement of the employee of the second quarter. Ms. Foley will discuss with Mayor Bryant regarding this process.

Chair Byers adjourned the meeting at 11:08 a.m.

Minutes approved: July 14, 2015